

MAYOR JEFFERY SCHIELKE
Council Chairman



KKCOM
KANE / KENDALL
COUNCIL OF MAYORS

PRESIDENT ED RITTER
Council Vice-Chairman



KANE/KENDALL COUNCIL OF MAYORS
41W011 Burlington Road
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(630) 584-1170

THOMAS B. RICKERT
Executive Director

Kane Kendall Council of Mayors

April 28, 2016 9:30 a.m.,
Batavia City Hall, Council Chambers
Meeting Minutes

Members in attendance:

Jeffery Schielke	Chairman, Mayor	City of Batavia
Dale Berman	Village President	Village of North Aurora
Daryl Devick	Capital Improvement Manager	City of Aurora
Jennifer Hughes	Director of Public Works	Village of Oswego
Fran Klaas	County Engineer	Kendall County
Christopher Nelson	Village President	Village of West Dundee
Rick Olson	Mayor	City of Sandwich
Tom Rickert	Deputy Director	Kane County Division of Transportation
Brian Schiber	City Engineer	City of Geneva
Tony Speciale	Director of Public Works	Village of Sugar Grove
Dave Waden	Senior Planner	City of Elgin

Others in attendance:

Rahat Bari	City Engineer	City of Batavia
Jennifer Becker	Council Director	Kane Kendall Council of Mayors
Jarrold Cebulski	Director of Transportation	Patrick Engineering
Vicky Czuprynski	Community Relations Corridor Coordinator	Illinois Tollway
Kama Dobbs	Senior Program Analyst	CMAP
Brian Fairwood	Senior Vice President	TranSystems
Heidi Files	Deputy Chief of Staff	KDOT
Jackie Forbes	Planning Liaison	Kane Kendall Council of Mayors
Marnie Hooghkirk	Area Programmer	IDOT
Patrick Knapp	Planning Liaison	Kane Kendall Council of Mayors
Amy McSwane	Treasurer	HLR Engineering
Christine Rose	Community Relations Representative	Pace Suburban Bus
Demetri Skoufis	Community and Legislative Affairs	Metra
Marilyn Solomon	Field Engineer	IDOT
Allen Staron	Senior Vice President	Clark Dietz, Inc

I. Opening of Meeting

Chairman Jeffery Schielke called the meeting to order at 9:35a.m. All attendees introduced themselves.

II. Approval of the Meeting Minutes

A motion was made by Daryl Devick to approve the December 4, 2015 meeting minutes. The motion was seconded by Chris Nelson and passed unanimously.

III. Action Items

A. Approval of FFY16-FFY20 STP Program

Tony Speciale, Transportation Policy Committee Chair, asked Council Director Jennifer Becker to review the FFY16-FFY20 STP Program memo in the packet. Tony Speciale made a motion to approve the FFY16-FFY20 STP Program and the motion was seconded by Jennifer Hughes and passed unanimously.

B. Resolution Approving Changes to the Kendall County FAU Route Designations

Jackie Forbes presented an IDOT, KKCOM and Kendall County FAU review of all roadways within Kendall County. Staff prepared the list of all recommended changes and worked with individual municipalities to get

input on the proposals. The meeting materials distributed to members includes a comprehensive listing of all the roads for which modifications to the existing Functional Classifications are proposed.

Upon a motion by Toney Speciale and seconded by Chris Nelson, the vote in favor was unanimous.

C. **Approval of Fox River Trail Signage Program Update**

Patrick Knapp presented an update to the Fox River Trail Signage Program. The update included additional recommendations, a toolkit for best practice implementation and updated text. Mayor Jeff Shielke let the committee know how he felt trails were important economic generators to the downtowns in the Fox River Valley. A motion to approve the update was made by Chris Nelson and seconded by Rick Olsen and passed unanimously.

D. **Resolution Approving FY2017 Regional Planning Liaison Services**

Patrick Knapp outlined the request to enter into an agreement with Chicago Metropolitan Agency for Planning (CMAP) for Planning Liaison Services. The Kane Kendall Council of Mayors receives federal transportation planning funds to perform various planning and programming activities for Kane County and Kendall County. The Chicago Metropolitan Agency for Planning directs these funds to the Kane County Division of Transportation in order that Kane County may continue to provide transportation planning staff to the Kane/Kendall Council of Mayors for regional coordination and planning activities. It is anticipated that Kane County will receive \$159,879.70 in federal funding, with a local match of \$81,610.24, for a total contract amount of \$241,489.94. Upon a motion by Daryl Devick, seconded by Brian Schriber, the vote in favor was unanimous.

IV. **General Business**

A. **Director's Report**

Council Director Jennifer Becker gave the Director's report

Grant Opportunities

There are two grant opportunities currently open for proposals:

HSIP – Local Highway Safety Improvement Program

IDOT has announced a call for HSIP projects. HSIP is a core federal-aid funding program with the goal of achieving a significant reduction in traffic fatalities and serious injuries. HSIP projects improve a location, feature or address a highway safety need that is contributing to severe crashes on the roadway. Severe crashes associated with roadway departure, intersections and pedestrians in particular are a priority based on the Illinois Strategic Highway Safety Plan.

- Projects include: adding shoulders or rumble strips, enhancing safety of curves, improving signage and pavement markings, improving signals, removing trees, upgrading guardrails, or installing better pedestrian and bicycle crossing elements.

Applications are due June 15, 2016 and projects can be funded at a 90% federal funding level. Visit the [HSIP](#) page on IDOT's website or contact KCOM Staff if you have any questions about HSIP.

ITEP – Illinois Transportation Enhancement Program

IDOT has also announced a call for ITEP projects. ITEP projects are projects that enhance the transportation system by serving a transportation need or providing a transportation use or benefit. The projects provide a reimbursement of up to 50% for ROW and 80% for preliminary engineering, utility relocations, construction engineering, and construction costs.

- Program Categories include: pedestrian/bicycle facilities, landscape/streetscape, conversion of abandoned railroad corridors to trails, historic preservation and rehabilitation of historic transportation facilities, vegetation management in transportation ROW, archaeological activities relating to impacts from implementation of transportation projects, storm water management, reduce vehicle caused wildlife mortality, and construction of turnouts, overlooks and viewing areas.

Applications are due June 17, 2016. Visit the [ITEP](#) page on IDOT's website or contact KCOM Staff if you have any questions about ITEP.

CMAP Next Plan – “ON TO 2050”

The Chicago Metropolitan Agency for Planning (CMAP) announced the name of the agency’s new long-range plan at their March 2nd launch event. The name of the plan is going to be “ON TO 2050”. CMAP is looking for initial input into the new plan and will be utilizing the Kane Kendall Council of Mayors to host two workshops.

- Sugar Grove Public Library on May 12th from 6:00-7:30 p.m. This event will be a discussion and will begin promptly at 6:00.
- West Dundee Safety Center #2 on May 18th from 7:30-9:00 p.m. This event will be an Open House

Flyers regarding the two events are available at the door and please feel free to reach out to KKKOM Staff if you have any questions regarding the workshops.

CMAP Municipal Survey

A reminder that CMAP's 2016 [municipal survey](#) is now available. The biennial survey of municipal governments helps CMAP to identify the types of technical assistance projects that are provided through the [Local Technical Assistance \(LTA\) program](#), inform policy analysis of such topics as transportation funding and management, and track the implementation of GO TO 2040 by updating [indicators of progress](#). CMAP will accept responses through April 29.

Bicycle Usage Survey

CMAP is encouraging residents of northeastern Illinois to provide input on bicycle usage at <https://cmapbicycleusage.metroquest.com/>. CMAP will use this input to develop an analysis tool to help better determine the relative benefits of implementing different types of bicycle improvements.

NACTO Guide Training

Ride Illinois is teaming with the Chicago Metropolitan Agency for Planning and the Chicago Metro Section of the American Planning Association - Illinois Chapter to host a full-day workshop on innovative bikeway design, based on the NACTO Urban Bikeway Design Guide. Participants will learn state-of-the-practice solutions for on-street bikeways, based on lessons learned from the world's best bicycling cities, and apply these lessons in a workshop. The design charrette format will incorporate classroom and field activities, and provide a forum for dialogue and engagement between engineers, planners, and other professionals.

Register for the workshop asap as enrolment is near capacity. The workshop will be held on Tuesday, May 24, 2016 from 8:30am-3:00pm at the Chicago Metropolitan Agency for Planning. 6 PDH / 6 AICP CM hours available

For those unable to attend, another NACTO training class will be held in Normal, IL on Sept. 20 - the day after the Illinois Bike Summit.

Public Meeting – IL 47 and I-88

The second public meeting for the potential improvements to the IL 47 (Sugar Grove Parkway) interchange at I-88 will take place on Tuesday, May 3 at Waubensee Community College, Academic and Professional Center Event Room. The event is from 4:00 p.m. to 7:00 p.m. and is an open house format. Stop by to learn more about the project and provide feedback. This is a partnership between the Village of Sugar Grove, Kane County, IDOT, and the Illinois Tollway. Please see the flyer at the back table for complete details.

B. Executive Council of Mayors Committee Report

Chairman Schielke provided the update. He highlighted recent items at the CMAP Council of Mayor’s Executive Committee which included SB2966 and HB6286 which reinstate the Comprehensive Regional Planning Fund (CRPF) which secure continuing appropriations for the Metropolitan Planning Organization’s federal planning funds. Mayor Schielke stressed the importance of supporting these bills as CMAP is the reason federal money is available to the sub regional councils.

C. Surface Transportation Program Update

Marilyn Solomon, Field Engineer with IDOT District 1, reported on the status of the STP and CMAQ programs. Marilyn had updated the STP and CMAQ sheets from the previous week to include the April 22 letting. Marilyn reminded everyone that if your project is not on the sheet or is misrepresented, please send a PPI into IDOT through your local Planning Liaison. Marilyn will also send an ADA Field Guide to the Planning Liaisons to distribute to local agencies.

D. CMAP Staff Report

Kama Dobbs, CMAP Senior Program Analyst, distributed CMAQ and STP update sheets to the committee. Kama Dobbs also talked about the bills going through Illinois General Assembly that would provide a match for CMAP to receive federal funds.

Kama Dobbs also talked about CMAP collecting local dues to cover their local match in FY2017. The local dues would amount to \$0.032/person in FY2017 and increase to \$0.062/person in FY2018. The counties and service boards would also pay a due to CMAP.

Kama Dobbs reminded municipalities to complete their municipal survey and that members should attend one of the two CMAP ON TO 2050 workshops that KKCOM Staff are hosting. This will give members an easy way to give input into the new plan.

E. Transportation Improvement Program Update

IDOT Program Report: Marnie Hooghkirk, IDOT Area Programmer, highlighted work planned for the KKCOM area. She also let the committee know that IDOT's MYP should be released any day.

Illinois State Toll Highway Authority Report: Vicky Czuprynski, Community Relations Corridor Coordinator, gave the update for the Illinois Tollway. Most of the update focused on the I-90 corridor construction. Current improvements include construction on the eastern portion of the Jane Addams Tollway, IL 31 at I-90 construction, construction on IL-72 over I-90, construction at US 20 and I-90, and an update on the Fox River trail crossing under I-90. She also updated the committee on the I-88 and Farnsworth Ave construction.

RTA Report: An RTA representative was unable to attend the meeting. Information was provided in the packet.

Metra Report: Demetri Skoufis, Community and Legislative Affairs, reported Metra's overall on time performance for 2015 was 96.2% though ridership was down 2.1% versus 2014. Congress approved an extension for the implementation of PTC until the end of 2018 which will cost Metra \$350 - \$400 million to implement. Ventra mobile ticketing app has been a success and continues to increase in popularity. Construction projects and programs include the UPW third main line project estimated to being in fall 2017, rail tie replacement projects on the BNSF and the UPW this summer, new platform at Big Timber Station, purchase of 367 new railcars, Wi-fi service pilot program, and contract with Pulsar Advertising to serve their marketing and advertising agency.

Pace Report: Chris Rose, Community Relations Representative, gave the Pace update. Pace's ridership fell 12% in Kane County and 4% overall though Pace ADA Para transit ridership rose 2.7%. Ridership is expected to rise in Kane County due to the Fox Valley Restructuring in Spring 2015. There is a new Call-n-Ride in the Aurora-Naperville and better routes which are expected to raise ridership 30% in 2016. New are Pace routes include 559 on Route 59, 550 extension on Randall Rd, and new I-90 routes 603, 605, 607, and 608. Construction will also begin on the Randall Rd and IL 25 Park and Rides.

Kane County Report: Tom Rickert reported that Kane County is constructing a roundabout at IL 47 and Burlington Rd, Longmeadow Parkway segment A has begun construction and segment B is expected to let in Late Fall/winter, and that the Impact Fee Advisory Committee has been meeting to discuss impact fees.

Municipal Reports: Mayor Jeff Schielke reported that the City of Batavia has an influx of traffic when the high school is dismissed. He suggested area mayors discuss strategies for managing school traffic at a later date.

V. Other Business / Announcements

A. Long Range Transportation Plan

Jennifer Becker updated the Council on the progress of the long range transportation plan.

B. Leaders Summit

The leaders summit will be held on May 27th. The main topic will be fiber optics in Kane County and over 150 are already registered.

VI. Next Meeting

The next meeting of the Council will be on call.

VII. Adjournment

A motion was made to adjourn by Chris Nelson and seconded by Dale Berman. The meeting was adjourned by unanimous consent at 11:05 AM.

MAYOR JEFFERY SCHIELKE
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THOMAS B. RICKERT
Executive Director
JENNIFER BECKER
Council Director

Kane Kendall Council of Mayors

November 29, 2016 9:30 a.m.
Batavia City Hall, Council Chambers
Meeting Minutes

Members in attendance:

Jeffery Schielke	Chairman, Mayor	City of Batavia
Dale Berman	Village President	Village of North Aurora
Daryl Devick	Capital Improvement Manager	City of Aurora
Todd Hoppenstedt	Director of Public Works	Village of Montgomery
Bob Hausler	Mayor	City of Plano
Jennifer Hughes	Director of Public Works	Village of Oswego
Ed Ritter	Village President	Village of Carpentersville
Brian Schiber	City Engineer	City of Geneva
Carl Schoedel	County Engineer	Kane County
Tony Speciale	Director of Public Works	Village of Sugar Grove
Dave Waden	Senior Planner	City of Elgin

Others in attendance:

Rahat Bari	City Engineer	City of Batavia
Jennifer Becker	Council Director	Kane Kendall Council of Mayors
Akram Chaudhry	Vice President	HR Green
Steve Coffinbargar	Assistant Director	Kane County Div. of Transportation
Kama Dobbs	Senior Program Analyst	CMAP
Mary Donner	Community Representative	Pace Suburban Bus
Jackie Forbes	Planning Liaison	Kane Kendall Council of Mayors
Marnie Hooghkirk	Area Programmer	IDOT District 1
Phil Kazimier		Trotter & Associates, Inc
Patrick Knapp	Planning Liaison	Kane Kendall Council of Mayors
Tom Magolan	Programming Engineer	IDOT District 3
Jack Melhuish	Project Manager	HR Green
Andy Plummer	Consultant	Regional Transportation Authority
Tom Rickert	Director	Kane/Kendall Council of Mayors
Martin Sandoval	Media Relations	Pace Suburban Bus
Demetri Skoufis	Community and Legislative Affairs	Metra
Marilyn Solomon	Field Engineer	IDOT District 1
Tim Sjogren	Senior Transportation Engineer	Kimley-Horn
Ed Szydowski	Engineering Manager	Village of Carpentersville
Karen Young	Assistant Director of Public Works	City of St. Charles

I. **Opening of Meeting**

Chairman Jeffery Schielke called the meeting to order at 9:35 a.m. All attendees introduced themselves.

II. **Approval of the Meeting Minutes**

A motion was made by Dale Berman to approve the April 28, 2016 meeting minutes. The motion was seconded by Ed Ritter and passed unanimously.

III. **Action Items**

A. **Approval of KKCOM Bylaws**

Jennifer Becker presented changes to the KKCOM Bylaws. Changes included clarifications and adjustments to the bylaws to reflect current practices. A motion was made by Bob Hausler and seconded by Ed Ritter to approve the update to the KKCOM Bylaws.

B. Approval of FFY16-FFY20 STP Program

Tony Speciale, Transportation Policy Committee Chair, asked Council Director Jennifer Becker to review the FFY17-FFY21 STP Program memo in the packet. Dale Berman made a motion to approve the FFY17-FFY21 STP Program and the motion was seconded by Ed Ritter and passed unanimously.

IV. General Business

A. Director's Report

Council Director Jennifer Becker gave the Director's report

Grant Opportunities

The next call for CMAQ projects is coming in early 2017. Staff encourages all municipal partners eligible for funding to consider potential projects now, as phase one engineering must be completed to apply. KKCOM staff is hosting a CMAQ workshop on December 8th which will help with the application process. See the CMAQ page on CMAP's website for detailed information about the program: <http://www.cmap.illinois.gov/mobility/strategic-investment/cmaq>

CMAP has announced its Local Technical Assistance program will hold a call for projects in May 2017. This call will look for projects that are focused on the ON TO 2050 emerging priorities. A report detailing the priorities can be accessed on the [CMAP website](#). Start thinking now about projects that may qualify for the Local Technical Assistance program.

KDOT Long Range Transportation Plan Update

The Long Range Transportation Plan update is progressing and a key activity in the planning update process is an interactive online survey seeking input from residents, workers, employers, students, and travelers throughout the Kane County. The survey is open until December 5th and is available in English and Spanish. Please take a few minutes and complete the survey and encourage colleagues, friends, and family to take it as well. The survey can be found here: <https://kanecountylrtp.metroquest.com/>.

IDOT Fall Planning Conference

Council staff attended the 2016 IDOT Fall Planning Conference earlier in October. The conference was held in Moline and staff was invited to give a presentation on Kane County's Health in All Policies work. Kane Kendall Council of Mayors work was highlighted in the presentation. Visit the KKCOM website to see a copy of the presentation.

<http://kdot.countyofkane.org/KKCOM/News/HIAP%202016%20Final%202.pdf>

CMAP News

- Panel Discussion - Development at the Edge: The Future of Regional Urbanization: Join CMAP for a Big Ideas panel discussion of one of the oldest and most contentious topics facing the Chicago region: the on-going expansion of our urbanized area. The panel will be held Tuesday, December 6th from 4:00-5:30 p.m. at Two Brothers Roundhouse, 205 N. Broadway, Aurora. Visit <http://www.cmap.illinois.gov/onto2050/big-ideas-forums> to register.
- Community Data Snapshots: Based on new information from the U.S. Census Bureau's 2010-14 American Community Survey, CMAP has updated the Community Data Snapshots for all 284 municipalities, seven counties, 77 City of Chicago Community Areas, and the region as a whole. Updated metrics include housing, educational attainment, household income, and other population characteristics. <http://www.cmap.illinois.gov/data/metropulse/community-snapshots>
- Travel Trends Snapshot: This snapshot report delves into data on existing and emerging travel behavior patterns in the region regarding mode share, vehicle use, travel time, and commuting patterns, highlighting the most significant findings that will inform the development of ON TO 2050. Click [here](#) to see the report.
- Transportation System Funding Concepts: CMAP has published an ON TO 2050 strategy paper, Transportation System Funding Concepts, that explores policies with the potential to significantly affect available transportation resources in the region, including alternatives to the state motor fuel tax, congestion pricing, expenditure efficiencies, value capture, and more. For each concept, the paper reviews current policies, emerging issues, and potential future direction for the ON TO 2050 comprehensive plan that is now in development. <http://www.cmap.illinois.gov/onto2050/strategy-papers/transportation-system-funding>

Save the Date

The next KKCOM Transportation Policy Committee Meeting will be held on Thursday, January 19th at 12:30 p.m. in the Kane County Government Center Auditorium in Geneva.

B. Executive Council of Mayors Committee Report

Chairman Schielke provided the update. He reported on the approval of the 2017 STP-L marks, \$4,154,500 in advanced funding requests by McHenry and North Central Councils, 2016 Municipal Survey findings, ON TO 2050 planning process updates, Regional Greenways and Trails Plan Update and alternative Futures and Infill/TOD Snapshot.

Chairman Schielke also talked about the status of the proposed US DOT MPO coordination and planning area reform rule and the Illinois constitutional amendment for a “lock box”.

C. Surface Transportation Program Update

Marilyn Solomon, Field Engineer with IDOT District 1, reported on the status of the STP and CMAQ programs. She also reminded everyone that the State is currently updating the ADA facilities on State Highways throughout the region. IDOT would also like to have PPI forms approved before the Phase 1 Kick-Off meeting, unless the project does not yet have awarded Federal or State Funding.

D. CMAP Staff Report

Kama Dobbs, CMAP Senior Program Analyst, updated the committee on the CMAQ and STP status. STP spent 109% of the regions allotment and CMAQ spent less than 50%. Other announcements include a call for LTA projects will be held in 2017, a CMAP Big Ideas Forum at Two Brothers in Aurora on December 6, US Census workshops at CMAP on December 7, there will be a call for FLIP projects, FASTLANE grants are due soon, the Lockbox Passed, and CMAP is watching the proposed MPO Consolidation rule.

Chairman Schielke praised CMAP and IDOT for working without a budget.

E. Transportation Improvement Program Update

IDOT Program Report: Marnie Hooghkirk, IDOT D1 Area Programmer, was recognized by the KKCOM for her work with the Council. Her last day will be November 30th. Marnie informed the committee that there are three projects on the January letting and that Brian Carlson will be the Council’s temporary contact.

Tom Magolan, IDOT D3 Program Engineer, gave the update for District 3. He announced that US 34 increased in total cost and all other information was available in the packet. He also said that on the local side, TARP and HISP awards would be announced soon.

Illinois State Toll Highway Authority Report: Vicky Czuprynski was unable to attend.

RTA Report: Andy Plummer stated that they only received 10 submittals for the RTA Transit Access Program. The RTA will pass a budget on December 15. Northeast Illinois saw a decrease in ridership in 2016, but this is consistent with national trends and lower gas prices. He also said that fares account for 40% of the budget and Capital budget depends on funding from state.

Metra Report: Demetri Skoufis, Community and Legislative Affairs, reported Metra’s overall on time performance for the last 12 months is down 2.5% but Metra has exceed their system wide on-time performance gal of 95% for 20 consecutive months. Demetri also blamed lower gas prices for the decrease in Metra ridership. Metra has forgone the RFP to purchase 367 new railcars and will instead look at purchasing 21 new cars through the Virginia Railway Express contract that purchased extra cars. Metra will also be reviewing their fare structure and will look at possibilities such as changes to the fare zones, fare options, ticket types and offerings, and ticket pricing options. Demetri also let the committee know that Metra did approve a \$0.25 increase on one-way fares, \$2.75 on ten-ride tickets, and \$11.75 on monthly ticket purchases.

Pace Report: Martin Sandoval from Pace gave the Pace report. Martin informed the committee that Pace passed a budget that did not include a fare increase. The budget will purchase buses, CNG buses, paratransit vehicles, and electronic signage. He also informed everyone that the I-90 express bus service will soon be operational between Randall Rd and Rosemont Transit Center.

Kane County Report: Carl Schoedel, Kane County DOT Engineer, informed attendees that the roundabout at Burlington Road and IL 47 is opening very soon. He also gave a Longmeadow Pkwy update that section A is complete and A2B1/D were going to let shortly. C would be constructed one to one and a half years from now. He also said that the Impact Fee Program is on track for April and the fees will be reduced.

Municipal Reports: Mayor Bob Hausler let the committee know that John McGinnes retired and that the position is being filled by Darrin Boyer.

President Ed Ritter thanked the council for the Huntley Road/IL 31 STP-L funds. The project is ready to go as soon as ROW is certified.

V. Other Business / Announcements

Due to time constraints, this portion of the agenda was skipped and will be part of the next agenda.

- A. Long Range Transportation Plan
- B. STP Programming Policies and Procedures
- C. STP Methodology
- D. IDOT MYP Comments

VI. Next Meeting

The next meeting of the Council will be in May 2017.

VII. Adjournment

A motion was made to adjourn by Carl Schoedel and seconded by Dale Berman. The meeting was adjourned by unanimous consent at 11:05 AM.